

**GENEVA LAKE ENVIRONMENTAL AGENCY (GLEA)
WILLIAMS BAY, WISCONSIN
Board of Director's Meeting in Room 204, Lowrey Hall
on the campus of George Williams College
Thursday, March 24, 2022, at 6:30 pm.**

Minutes

Members/ Staff Present: P. Kenny (Village of Fontana), M.J. Fesenmaier (City of Lake Geneva), J. Lovell (Town of Walworth) L. Lundberg & R. Umans (Village of Williams Bay), D. Rasmussen (Attorney), J. Schmidt (Director), T. Peters (Consultant), A. Townsend (Admin. Asst.)

Guest: D. Malmin, T. Dunn, J. Livingston, S. Brown Rasmussen, C. & D. Roan.

Members Absent: R. Pappas (Village of Fontana), T. O'Neill (City of Lake Geneva), J. Weiss & B. Whiting (Town of Linn),

GLEA Board of Directors Meeting Called to order By Chairman L. Lundberg at 6:30 pm

Roll Call

General Business:

Comments from the public.

1. Approve minutes of the February 17, 2022, regular meeting, and closed meeting. **Motion by: R. Umans.**

Seconded by: P. Kenny. CU

2. Monthly Review Items:

a. Action on February 17, 2022, Income Statement.

Motion to approve by: R. Umans. Seconded by: J. Lovell. CU

b. Action on February 17, 2022, Balance Sheet.

Motion to approve by: P. Kenny. Seconded by: R. Umans. CU

c. Bookkeeper's January and February Disbursement Report reviewed. No action.

d. Bookkeeper's ongoing Donation Report reviewed. No action.

e. Action on Staff Report:

-Director's report for February-March 2022. **Motion to approve Staff Reports by: J. Lovell.**

Seconded by: M.J. Fesenmaier. CU

-National Public Health Week by Walworth County Public Health Department was discussed.

We have been asked to participate by putting together a presentation about our organization.

Motion to approve participation by: P. Kenny. Seconded by J. Lovell. CU.

Possible action on the following business.

1. Trinke Estates Dredging

a) Dredging Permit update

We received the dredging permit from the DNR on March 17, 2022.

b) Funding for Dredging.

Trinke Estates HOA meets in May. They will not be able to commit financially until that meeting is held. Dredging will most likely not happen this year. At this time there are no DNR grants available for dredging. There was discussion regarding posting signs for the Lagoon, possible ordinances. This was tabled for the next meeting.

2. Water Alliance / CD3 Machine / AIS

a) Usage Report.

Reports were updated and once the report is approved it will be shared with the municipalities, GLC, GLA, and DNR. **Motion to approve report by P. Kenny. Seconded by M.J. Fesenmaier. CU.**

b) CD3 Insurance Coverage

We are waiting to hear back from the GLC to get a copy of the insurance coverage.

c) Launch Attendants Training

The Alliance has requested we set up training for all municipal launch staff for the CD3 unit. **Motion to approve that we do the same as last year. Track times and costs and submit it at the end of the season made by M.J. Fesenmaier. Seconded by P. Kenny. CU.**

d) WDNR – GLEA SSW Town Hall Presentation Webinar

M. Nault, Wisconsin DNR Lake Ecologist has scheduled the Webinar for April 13, 2022, at 5 pm. She will be focusing on what other states are doing and what is working and not working. We purchased a Zoom license because the DNR cannot use Teams. We will be able to send out a link to the Board and the municipalities for the Webinar.

e) Local Ordinances Chapter 30

J. Schmidt met with WI DNR Warden B. Wilson to discuss writing a local ordinance regarding aquatic invasive species. Will get samples together to discuss with D. Rasmussen.

3. Whole Lake PI Survey

a) Request for Proposals

Requests for proposals for a lake PI Survey have been sent to several companies including Onterra, ILM, and Lakes and Pond Solutions.

4. Technology Update

a) Computer Update

Currently waiting on quotes from HP for the computers because of our Government Agency Tax Exempt status. Also running into the problem of the credit card limit, not having enough credit to purchase the computers. **Motion by P. Kenny to increase J. Schmidt's credit card limit to \$5,000.00. Seconded by R. Umans. CU**

b) Website Update

Aimee is in the process of updating our website. Our agendas and minutes are now PDF's. We are going to stay with Wix. The current domain renews in July and would like to change our domain to gleawi.org. It is available for \$8.99 for two years. **Motion to change our domain name to gleawi.org made by P. Kenny. Seconded by M.J. Fesenmaier. CU.**

c) New Copier

The lease contract has been submitted to Gordon Flesch for a desktop unit for 60 months. Due to supply chain issues, we are not sure when we will receive it.

d) Cell Phone Plan/ Reimbursement.

The cell phone was set up as a consumer account instead of a business account. We must wait 90 days before they can change it to a business account. This will be done in May.

e) QuickBooks

QuickBooks will no longer support the 2019 version. They have moved to a monthly subscription. **Motion to subscribe to desktop or online per staff's discretion made by J. Lovell. Seconded by P. Kenny. CU**

f) Zoom

A Zoom license has been purchased for \$149.00 for a year. Due to staff attending conferences, meetings, webinars, and hosting an SSW town hall, will make this a lot easier.

5. Conferences

a) WI Lakes and River Convention 2022

J. Schmidt is registered for the conference and has booked the hotel for April 5-8. Mark Aplefbaucher, the president of CD3 asked if I could bring the CD3 unit to the conference. We do not own the unit. **Motion to deny taking the CD3 unit to the conference made by P. Kenny. Seconded by R. Umans. CU.**

b) WI Lakes Leaders Call for Crew 14

J. Schmidt has been accepted to the Lake Leasers Crew 14. Seminar I is May 18-19 in Green Lake. Check-in will be on the 17th due to the seminars starting at 7:30 am. Seminar II is September 7-8 is at Kemp Natural Resources Station near Minocqua and Seminar III is October 13-14 at Upham Woods Outdoor Learning Center in Wisconsin Dells.

c) Midwest Aquatic Plant Management Society

The conference was geared more towards applicators than lake managers. Learned about some new equipment. A buoy that monitors the lake and continuously collects data. Something to look at for the future for data collection. **No action was taken.**

6. Staffing

a) Internship

The job was posted to LinkedIn and now we are receiving Ph.D. candidates. They are overqualified. Will update the job description to make it clearer.

b) CBCW Inspectors

Three CBCW inspectors have been hired. We are still looking for one more. The application is now on our website in a fillable PDF. Start date of May 29 or June 1st.

c) Transition Coordinator Agreement

Ted has worked just over 29 hours since January 1st.

7. Lake Geneva Gasoline

Gage Marine settled with the State of Wisconsin for \$25,000.00. Pipes possibly still leaking. Need to keep our eye on it and write in if needed. **J. Schmidt will send out the report to the board.**

8. Southwick Creek Update

R. Umans reported that the GLC is applying for grants. Waiting on permits to start.

9. Odling Gravel Pit

No update at this time.

10. Mileage Reimbursement

Federal Mileage rate has increased to \$0.58 ½ for 2022. **Motion to increase GLEA rate to \$0.58 made by P. Kenny. Seconded by R. Umans. CU.**

11. Workers Compensation

Workers' Compensation insurance has increased this year by almost \$200.00. This is due to increased salaries and number of staff.

12. Set Next Meeting Date

a) April 21, 2022

Motion to adjourn at 7:27 pm by P. Kenny. Seconded by M.J. Fesenmaier. CU

Dated March 27, 2022. Upon approval, posted at the GLEA office and website www.genevalakemanagement.com/
These minutes were recorded and transcribed by Jacob Schmidt, Director. Aimee Townsend, Admin. Asst.

APPROVED 04-21-2022